

## Business Level I & II Examination – March 2020

The Institute of Chartered Accountants of Sri Lanka

30A, Malalasekera Mawatha, Colombo 7.

**A. Period of Conducting the Examination**

21<sup>st</sup>, 22<sup>nd</sup>, 28<sup>th</sup> and 29<sup>th</sup> March 2020

**B. Assessment Methodology**

50 multiple choice questions (Duration of 02 hours)

**C. Examination Centers**

Colombo, Kandy, Kurunegala, Galle, Anuradhapura, Ratnapura, Kalmunai, Jaffna & Bandarawela

**D. Medium of Answering the Questions at the Examination**

Candidates are allowed to answer either in Sinhala, English or Tamil. Students must mark their medium (language) of answering in the application clearly.

**E. Acceptance of Applications**

Date of calling applications	09 <sup>th</sup> January 2020
Application closing date	07 <sup>th</sup> February 2020
Late application (with penalty) closing date	14 <sup>th</sup> February 2020
Penalty payment	50% of the Exam Fee + Normal Exam Fee

It is compulsory to pay the penalty for applications received from 08<sup>th</sup> February 2020 to 14<sup>th</sup> February 2020. Applications should be addressed to the "Director Examinations" and sent either by register post or dropped into the box kept for this purpose at the security point at the institute. No applications will be accepted after 14<sup>th</sup> February 2020.

**F. Please use the Following Instructions to Fill the Attached Exam Application**

- i. Please write the information in clear letters
- ii. Please note that after submitting the examination application **you are not permitted to change any subject/s medium or center.**

**G. Examination Fee and Payment Code**

Please indicate the branch, fee paid, and the amount carried forward if any, clearly in the given cages at the top of the application.

**Examination Fee & Payment Code**

<u>Examination</u>	<u>Income Code</u>	<u>Examination fee per subject</u>
Business Level I & II	EX 01	Rs. 2,200.00

**Payment Methods:**

- i. Institute's Cashier
- ii. Online Student Login
- iii. Any branch of Bank of Ceylon  
(Account No 2323142 – CA Sri Lanka Collection Account at the BOC Torrington Square branch)

**Note:** The income code relevant to your examination should be clearly indicated in your deposit slip. The fees paid will not be credited to the exam fee if the payment code is incorrect. The institute copy should be attached together with your application.

**H. You are Expected to Fulfill the Below Mentioned Requirements before Submitting the Application.**

- i. Renewal of student registration for 2020
- ii. Purchase of relevant study pack/s
- iii. Obtain exemptions if eligible (Please contact the Registration Division for further information)

**I. Instructions for Filling the Application Form**

- i. Please note that contact details given here are used in processing the applications only. You must inform the Registration Division of any changes in relation to your contact details.
- ii. Write your National Identity Card number.
- iii. Write your registration number clearly.
- iv. Clearly mention the examination center selected by ticking the relevant cage.
- v. Clearly mention the medium applied by ticking the relevant cage.

- vi. For your first attempt, it is compulsory to purchase and study the materials before the exam of the subjects you have applied for. However, it is not a mandatory requirement to purchase the new business level study pack if you have already purchased the study pack under the previous syllabus.
- vii. Clearly mention the subjects applied for by ticking the relevant cage. A student can sit for any subject of both Business Level I and Business Level II in any combination.
- viii. Please mention the tuition provider's name clearly next to the respective subject.
- ix. Please check whether the information given in the application is correct and place your signature and date.

**Other Important Instructions:**

- Examination fees paid by candidates **will not be refunded or carried forward by the Institute.** Therefore, candidates should not submit medical certificates to the Examination Division to carry forward the examination fees.
- Please ensure that you have given the correct address to the Registration Division.
- The Director Examination reserves the right to reject your application, if it is incomplete/incorrectly filled or if you have not adhered to the requirements as mentioned in the application.

Director Examinations

09<sup>th</sup> January 2020

**Application for Business Level I / II Examination – March 2020**  
**The Institute of Chartered Accountants of Sri Lanka**  
**30A, Malalasekera Mawatha, Colombo 07**

Office use only Index No

Office use only	R	SP	Branch	Income Code EX 01	Amount (Rs.)	Payment carried forward if any
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1. Full Name : .....

Name with Initials : .....

Address : .....

Contact Number : .....

E-mail Address : .....

NIC Number : .....

2. CA Sri Lanka Registration Number: .....

3. Examination Centre:

Colombo  Kandy  Galle  Kurunegala  Anuradhapura

Ratnapura  Bandarawela  Jaffna  Kalmunai

4. Medium of Answering: BLI      Sinhala       English       Tamil

  BLII      Sinhala       English       Tamil

5. Subject/s Apply :

Business Level I

Tuition Provider

BL1 - Financial Accounting (FA)  .....

BL2 – Business Mathematics & Statistics (BMS)  .....

BL3 – Business Law (BL)  .....

BL4 – Business Environment & Economics (BEE)  .....

Business Level II

BL5 – Audit, Business Processes & Digitalisation (ABPD)  .....

BL6 – Management Accounting (MA)  .....

BL7 – Business Taxation (BT)  .....

BL8 – Digital Business Strategy (DBS)  .....

I certify that the details given by me in this application is correct. I undertake to abide by the decisions of the Council in relation to this examination.

Date : ..... Signature : .....